



# Invoice

October 2023

Invoice Date: 22/10/2023

Invoice Number: E0400PD5EY

Due Date: 22/10/2023

**12.36 GBP**

## Sold-To

Alstonefield Parish Council  
Alstonefield Village Hall  
Alstonefield  
Ashbourne Derbyshire DE6 2FY  
United Kingdom

## Bill-To

Alstonefield Parish Council  
Endon House Farm  
Hulme End  
Buxton Derbyshire SK17 0HG  
United Kingdom

## Service Usage Address

Alstonefield Parish Council  
Alstonefield Village Hall  
Alstonefield  
Ashbourne Derbyshire DE6 2FY  
United Kingdom

## Order Details

Product: Online Services  
Customer PO Number:  
Order Number: 98e156b3-330b-4671-8977-c91aee951294  
Billing Period: 22/09/2023 - 21/10/2023  
Due Date: 22/10/2023

**Payment Instructions:** Please DO NOT PAY. You will be charged the amount due through your selected method of payment.

## Billing Summary

Charges: 10.30  
Discounts: 0.00  
Credits: 0.00  
VAT: 2.06  
**Total: 12.36**

## Support

This invoice does not include prior unpaid balances. To view total order balance and prior invoices visit the [Admin Center](#) and click Billing>Bills.

Need help? <https://aka.ms/Office365Billing>



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## Microsoft 365 Business Standard

### Formula for charges

Licenses in service period X Monthly (or Yearly) price per license X (Days in service period / Total in service period) = Charge

### New charges

These are your charges for the next billing period for your current number of licenses.

| Service period          | Details                            | Licenses<br>in service<br>period | Monthly<br>price/license | Days in<br>service<br>period | Charges | Discounts | Credits | Subtotal | VAT %   | VAT  | Total |
|-------------------------|------------------------------------|----------------------------------|--------------------------|------------------------------|---------|-----------|---------|----------|---------|------|-------|
| 06/10/2023 - 05/11/2023 | Monthly<br>subscription<br>charges | 1                                | 10.30                    | 31                           | 10.30   | 0.00      | 0.00    | 10.30    | 20.00 % | 2.06 | 12.36 |
| Subtotal                |                                    |                                  |                          |                              | 10.30   | 0.00      | 0.00    | 10.30    |         | 2.06 | 12.36 |
| Grand Total             |                                    |                                  |                          |                              | 10.30   | 0.00      | 0.00    | 10.30    |         | 2.06 | 12.36 |