



# Invoice

July 2024

Invoice Date: 22/07/2024

Invoice Number: E0400SSP8E

Due Date: 22/07/2024

**12.36 GBP**

## Sold-To

Alstonefield Parish Council  
Alstonefield Village Hall  
Alstonefield  
Ashbourne Derbyshire DE6 2FY  
United Kingdom

## Bill-To

Alstonefield Parish Council  
Endon House Farm  
Hulme End  
Buxton Derbyshire SK17 0HG  
United Kingdom

## Service Usage Address

Alstonefield Parish Council  
Alstonefield Village Hall  
Alstonefield  
Ashbourne Derbyshire DE6 2FY  
United Kingdom

| Order Details                |                                                                                                | Billing Summary                                                                                                                                                     |              |
|------------------------------|------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|
| Product:                     | Online Services                                                                                | Charges:                                                                                                                                                            | 10.30        |
| Customer PO Number:          |                                                                                                | Discounts:                                                                                                                                                          | 0.00         |
| Order Number:                | 98e156b3-330b-4671-8977-c91aee951294                                                           | Credits:                                                                                                                                                            | 0.00         |
| Billing Period:              | 22/06/2024 - 21/07/2024                                                                        | VAT:                                                                                                                                                                | 2.06         |
| Due Date:                    | 22/07/2024                                                                                     | <b>Total:</b>                                                                                                                                                       | <b>12.36</b> |
| <b>Payment Instructions:</b> | Please DO NOT PAY. You will be charged the amount due through your selected method of payment. |                                                                                                                                                                     |              |
|                              |                                                                                                | <b>Support</b>                                                                                                                                                      |              |
|                              |                                                                                                | This invoice does not include prior unpaid balances. To view total order balance and prior invoices visit the <a href="#">Admin Center</a> and click Billing>Bills. |              |
|                              |                                                                                                | Need help? <a href="https://aka.ms/Office365Billing">https://aka.ms/Office365Billing</a>                                                                            |              |



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## Microsoft 365 Business Standard

### Formula for charges

Licenses in service period X Monthly (or Yearly) price per license X (Days in service period /Total in service period) = Charge

### New charges

These are your charges for the next billing period for your current number of licenses.

| Service period          | Details                                   | Licenses<br>in service<br>period | Monthly<br>price/license | Days in<br>service<br>period | Charges | Discounts | Credits | Subtotal | VAT %   | VAT  | Total |
|-------------------------|-------------------------------------------|----------------------------------|--------------------------|------------------------------|---------|-----------|---------|----------|---------|------|-------|
| 06/07/2024 - 05/08/2024 | Prepay monthly<br>subscription<br>charges | 1                                | 10.30                    | 31                           | 10.30   | 0.00      | 0.00    | 10.30    | 20.00 % | 2.06 | 12.36 |
| Subtotal                |                                           |                                  |                          |                              | 10.30   | 0.00      | 0.00    | 10.30    |         | 2.06 | 12.36 |
| Grand Total             |                                           |                                  |                          |                              | 10.30   | 0.00      | 0.00    | 10.30    |         | 2.06 | 12.36 |